

It's wise to have certain important documents organised and easily accessible in case of an emergency or death.

It's crucial to keep these documents up-to-date and inform a trusted person (such as a family member, close friend, or attorney) about their existence and how to access them. Regularly review and revise your emergency documents as needed

Emergency includes:

- **Medical Emergency:** Sudden illnesses, injuries, or health crises that require immediate medical attention.
- **Personal Emergency:** This category can encompass a wide range of situations, including family emergencies, legal issues, or personal crises that demand urgent attention.
- **Natural Disaster:** Events like hurricanes, earthquakes, floods, wildfires, tornadoes, and tsunamis that can cause widespread damage and pose threats to life and property.
- **Severe Weather:** Besides natural disasters, severe weather conditions like blizzards, hailstorms, or severe thunderstorms can lead to emergencies, especially in regions where these events are common.
- **Financial Crisis:** Sudden financial hardships, such as job loss, bankruptcy, or investment losses, can necessitate immediate financial planning and adjustments.
- **Technological Crisis:** Cyberattacks, data breaches, or system failures can have significant consequences for businesses and individuals, requiring swift responses to mitigate damage.

Here's a list of documents you should consider keeping and some suggestions on where to store them to prepare for an emergency and death:

**Will and Estate Planning Documents:**

Last will and testament	
Living will (advance healthcare directive)	
This is a link for Victorian (Australia) attendees file:///C:/Users/Jules/Downloads/advance-care-directive-for-adults-interactive.pdf	
Power of attorney for finances and healthcare	

Storage: Store these documents in a secure location, such as a fireproof safe, a safety deposit box at a bank, or with your attorney.

**Personal Identification:**

Birth certificate	
Social Security Card	
Passport or other government-issued identification	

Storage: Keep these documents in a safe place at home, like a locked drawer or a portable file organiser.

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**Financial Records:**

Bank account information	
Investment account information	
Insurance policies	
Retirement account details	
Debt information (mortgages, loans, credit cards)	

Storage: Consider storing physical copies in a fireproof safe or filing cabinet. You could also keep digital copies in a secure cloud storage service or on an encrypted USB drive.

**Property Ownership:**

Deeds to real estate	
Vehicle titles	

Storage: Keep these documents in a safe place at home, in a fireproof safe or a filing cabinet. You might also want to inform a trusted family member or friend of their location.

**Healthcare Information:**

Medical records	
Health insurance information	

Storage: Keep digital copies of these documents on a password-protected USB drive or in a secure cloud storage account. You could also provide access to a trusted family member or friend.

**Digital Accounts and Passwords:**

Online account information (email, social media, financial accounts)	
Passwords and login information	

Storage: Use a password manager to store and organise your online account information. Make sure a trusted person knows how to access this information in case of emergency.

**Funeral and Burial Instructions:**

Preferences for funeral arrangements	
Instructions for organ donation, if applicable	

Storage: Include these instructions in your will or other important documents. You could also inform a family member or friend of your preferences.

**Contact List:**

List of important contacts, including family, friends, legal professionals, and financial advisors	
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Storage: Keep a physical copy in a secure location and also store a digital copy in your cloud storage or password manager.