

# HOME DECLUTTERING AND ORGANISING ASSISTANCE FOR YOUR CLIENTS



## About Us

Space and Time offers a range of decluttering and organising services to help your clients regain greater independence and improve their lifestyle management.

We are passionate about sharing our expertise with compassion and positivity, and take pride in our non-judgmental approach to providing personalised support and establishing trusting relationships.

We understand that clutter can be overwhelming and stressful, and we're here to guide your clients through the process, allowing them to achieve their decluttering goals.

Whether they are dealing with a messy kitchen, an overflowing wardrobe, or a cluttered home office, we help your clients take control.

Our team of professional organisers are here to support your clients every step of the way, from hands-on decluttering sessions and virtual coaching sessions to free workshops.

## Our Services

At Space and Time we offer a range of services, all designed to assist you to reduce the clutter in your life.

### Some of our services include:



#### Hands-on decluttering

Space and Time helps people get organised and clutter-free\* with our 'hands-on decluttering' service. Our experienced team work with your clients to develop a personalised plan, and provide guidance and support to reclaim their space and their life.

- Kickstart Package 4 hours - \$440 (4 hours)
- Big Results Package 15 hours - \$1650 (15 hours)
- Shorter sessions at \$110 per hour
- Travel over 45 minutes - \$55

*\*Refer to the Clutter Image Rating Scale - (<https://tinyurl.com/2a3464za>). Our team is best equipped to work at Image 4 & 5 but can make recommendations for services that can help above this rating.*



#### Workshops

Space and Time runs both online and in-person workshops that are designed to help your clients succeed and reach their full potential.

Topics include:

- decluttering (e.g. kitchen, memorabilia storage, children's toys)
- time management (e.g. how to get to an appointment on time)
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Sessions run for 1-hour, for groups of four or more participants

- Online workshops - \$200 per session
- In-person workshops - \$400 per session

#### GST and Cancellations

- All prices include GST.
- NDIS services do not attract GST.
- For cancellations within 24-hours of the scheduled time, the full booking fee will be charged.



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Julie, the founder of Space and Time, is on a mission to bring calm, happiness, and relaxation to her clients' lives through the power of organisation. Despite not being naturally organised herself, Julie discovered the transformative benefits of staying organised and is now dedicated to sharing practical tips and tricks. Drawing from her extensive experience as an executive assistant and administrator, Julie assists families in boosting their productivity with straightforward organisational techniques in their homes.



**Julie**

Location: Eastern suburbs, around Ashburton

Dedicated to creating order and tranquillity in chaotic spaces, Agatha. With has a genuine passion for helping others., she understands the challenges individuals face within their homes and in their lives.

Agatha excels at designing customised systems to declutter physical spaces and simplify daily routines. Her warm and compassionate nature, combined with her expertise, ensure her clients experiences a satisfying journey towards a more organised life.

Location: south-eastern suburbs, around Mulgrave

**Agatha**



Lucy brings a wealth of experience and expertise to Space and Time. With seventeen years in the education sector, she has exceptional organisational skills. Lucy, catering to individual needs and managing workloads effectively.

Lucy brings infectious enthusiasm and personalised approach ensure her clients achieve meaningful and purposeful spaces. Her dedication, professionalism, and creativity guarantee success when tackling organisational challenges.

**Lucy**



Location: western suburbs, around Footscray



Natalie is an exceptional individual who has a genuine passion for organising spaces. With a background in the art of arrangement and decluttering, she brings a wealth of experience to Space and Time.

Beyond her professional achievements, Natalie's love for minimalist aesthetics and her meticulous attention to detail ensures her clients can achieve a clean and tidy environment.



**Nat**

Location: outer eastern suburbs, around Lilydale

With expertise in interior design and a passion for organising spaces, and Rachel brings invaluable skills to our Space and Time projects. She derives joy from transforming bathrooms, pantries, and kitchens, and creates functional and aesthetically-pleasing spaces for her clients.

Rachel's determination drives her to deliver exceptional results.

Open to extended sessions, Rachel is ready to declutter and revamp your client's living spaces.

Location: eastern suburbs, within a 15 km radius of Glen Iris

**Rachel**



With a background in managing executive MBA courses, internationally, Ros brings her organisational and event-planning expertise to various spheres.

As a qualified horticulturalist, Ros excels at transforming backyards and garages into functional spaces. Her positive attitude, practical mindset, and commitment to making a positive impact are invaluable within Space and Time.

**Ros**



Location: the Bellarine Peninsula.

A devoted mum of two amazing late teen girls, Tanya has seamlessly transitioned from a successful career in B2B sales and admin to the world of Professional Organising. Recently certified as an Aged Care Support Worker, she's all about making spaces functional, free, and flowing.

She doesn't just see a room; she envisions its potential. Her favorite challenge? Tackling the spaces that need it most, no matter the size. From living rooms to kitchens, she's all about making your space reflect the best version of you.

Location: eastern suburbs, around Glen Waverley

**Tanya**

